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STRATEGIC PARTNERSHIPS IN SCHOOL EDUCATION
ECO-CIVIC Awareness
ECA project
2023-1-BG01-KA220-SCH-000160813
Project meeting 1, Bulgaria
September 22, 2023

Meeting point
Prosveta – Sofia Foundation
Sofia 1000, 8 Stefan Karadzha str.

Meeting VENUE:
8, Stefan Karadzha str, 1000 – Sofia (floor 1)
Prosveta – Sofia Foundation

Wednesday, September 22th, 2023
PROJECT MEETING 1

TIME	ACTIVITY	CHAIR
9.15 – 9.30	Arrival of partners at the meeting venue	
9:30 – 9.45	WELCOME SPEECH	<i>Maria Karabeliova – CEO, Prosveta-Sofia Foundation</i>
9.45 – 10.00	PRESENTATION OF THE AGENDA AND THE OBJECTIVES OF THE TRANSNATIONAL MEETING: <ul style="list-style-type: none"> • Erasmus+ partnership projects – core characteristics • Establish the Management and Direction elements of the Project • Define the working plans and distribute the functions among the partners: • Establish a working methodology and responsibilities for the next months. Partner roles and contributions • Define valorisation and dissemination strategy • Define a system for the economic and financial management of the project. 	<i>Elena Lazarova, Prosveta-Sofia Foundation</i>
10: 00 – 10.50	PRESENTATION OF PARTNER ORGANIZATIONS (max. 10 min. per partner) <ul style="list-style-type: none"> • BG: Prosveta-Sofia foundation • LV: Vides izglitibas fonds • PT: Instituto Politecnico De Santarem (IPS) • TK: Antalya Il Milli Egitim Mudurlug 	<i>Partners</i>
10.50 – 11.30	ECA project <ul style="list-style-type: none"> • Background • Aims • Methodology • Steps of the project 	<i>Elena Lazarova</i>
11:30 – 12.00	ECA project <ul style="list-style-type: none"> • Financial Management • Regulations and required documents 	<i>Elena Lazarova</i>
12.00 – 12.30	ECA project intellectual outputs	<i>Elena Lazarova</i>

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	<ul style="list-style-type: none"> • Student's book • Teacher's book • Digital resources 	<i>All partners</i>
12.30 – 13.30	Lunch time	
<i>13.30 – 14.00</i>	PROJECT TIMETABLE – tasks&deadlines <ul style="list-style-type: none"> - Project logo - Partners' profiles and logos - Interim reports - Teacher training events 1 and 2 - Pilot and validation trainings at national level 	<i>Elena Lazarova</i>
<i>14.00 – 14.30</i>	Project website – navigation structure - discussion	<i>Jose Mauricio Dias</i>
<i>14.30 – 15.00</i>	Coordinator – partners' agreements: discussions	<i>All partners</i>
<i>15.00 – 16.00</i>	PROJECT TIMETABLE – tasks&deadlines Planning next steps – WP2: project meeting in Latvia	<i>Elena Lazarova</i>
<i>16.00 – 16.30</i>	QUESTION AND ANSWERS SESSION. OTHER ISSUES	
<i>16.30 – 17.00</i>	SUMMARY AND CLOSE OF THE DAY	<i>Elena Lazarova</i>
<i>17:30</i>	Social programme (walk in Sofia) - to be discussed	
<i>19:00</i>	Dinner: Pod Lipite restaurant (to be confirmed)	